YOU SHOULD WRITE A GRANT FOR THAT!

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Welcome

Grant Writing Part Three:
Preparing a budget for a grant:

- ✓ Describe typical budget development ideas
- ✓ Highlight different types of financial documents often required in grants
- ✓ Show an example of a typical budget and reasons for expenditures

CLOSING QUESTIONS

"Now let's talk about money. Do we have any? How much would we like? Does anyone know where we can get some?"

As you develop a budget

Ask yourself these questions…

What did you hope to accomplish with this grant?
What additional resources will you need?
Who are the people (staff) needed for this grant to succeed?
Will there be resources provided other than grant funds?
How can you best explain the costs in the budget?

- A detailed grant budget should be clear, well organized, and easy to understand.

- Items need to be in the correct categories, and _____

- Costs need to be realistic and reasonable.

DIRECT COSTS – these represent items you want the grant to fund and include:

- Salaries , Wages, & Fringe Benefits
- Travel
- Equipment
- Materials & Supplies
- Consultants Publication Costs

INDIRECT COSTS – expenses for managing the grant that can't be directly attributed such as mailing costs, shipping, meeting rooms, etc.

OUTSIDE CONTRIBUTIONS – match or in-kind resources provided by partners, volunteers, and your organization.

SAMPLE BUDGETS

Are the costs reasonable?

Do these expenses reflect what is needed to accomplish the goals?

Are costs explained clearly?

Is there adequate (or too much) staff paid from the grant?

Are there allowances for maintenance and upkeep?

Is professional development funded?

Your budget will tell the funder instantly if you know what you're doing.

Try, try, and try again until you succeed!

Then Start Again!

Thank You and Let Us Know How We Can Help.

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